

**Village Charter Academy  
Board Agenda  
December 4, 2021@ 9:15 a.m.  
Village Charter Academy, zoom  
7357 Jordan Ave. Canoga Park, CA, 91303  
Village Charter Academy Vision Statement**

**AGENDA**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	<u>  x  </u>	<u>          </u>
Michael Heatherton	<u>          </u>	<u>  x  </u>
Cheryl Sanders	<u>  x  </u>	<u>          </u>
Susan Pritchard-Musone	<u>  x  </u>	<u>          </u>
Elayne Berg-Wilion	<u>  x  </u>	<u>          </u>
Jirusha Lopez	<u>          </u>	<u>  x  </u>

**III. Public Comment-** “The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

**IV. Approval Of Minutes:** Motion to approve minutes from October 23, 2021 by Berg-Wilion , seconded by Pritchard-Musone . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

**V. Reports/Updates-**

1. Academic Excellence- Science Program Adoption; CAASPP Test Day
2. Community Partnership- Holiday Events- Boutique, Fundraising Ideas,
3. Fiscal Advisory- Reviewed Montly Financial Report
4. Directors Reports
  - i. Operations
    - a. Enrollment- 282
    - b. Facilities- HVAC replacement in Room 4 over Winter Break
    - c. Calendar/School Activities
  - ii. Academics
    - a. Professional Development- Partnership with Canoga Park Arts Center
    - b. School-Wide Reports/Sub-Group Academic Report- upcoming Assessments
  - iii. Intervention
    - a. SPED/RTI- assessments in progress
    - b. Leadership- students worked at Fall Festival, Service Project collecting donations for Food Banks
    - c. Parent Involvement- Coffee w/ Director held on Saturday during Saturday School

**VI. Trainings, Annual Reviews and LAUSD Compliance**

1. Brown Act Training
2. LAUSD Site Visit 21-22 Update

**VII. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to accept the Review of UCP with no changes by Berg-Wilion , seconded by Sanders . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

2. Motion to approve Compliance Monitoring Form by Berg-Wilion, seconded by Pritchard-Musone. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

3. Motion to approve Educator Effectiveness Plan by Sanders, seconded by Berg-Wilion. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

**VIII. Budget Report and Budget Related Items for discussion and Possible Action**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Pritchard-Muson , seconded by Berg-Wilion. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

2. Motion to approve 1st Interim Report by Sanders , seconded by Pritchard . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

3. Motion to approve a 3% increase to certificated teacher salary scale by Sanders, seconded by Berg-Wilion . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

4. Motion to approve Covid Stipend of \$2000 over 2 payments by Sanders , seconded by Pritchard-Musone . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	

Elayne Berg-Wilion	<b>x</b>	
--------------------	----------	--

5. Motion to approve attendance incentive for classified employees by Berg-Wilion, seconded by Pritchard-Musone. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

**Motion to adjourn Meeting at** by Sanders , seconded by Pritchard . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Cheryl Sanders	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	